



A POLYTECHNIC INSTITUTION

School of: Business

Program: Marketing Management

Option:

ORGB 1100
ORGANIZATIONAL BEHAVIOUR**Start Date:** September 4, 2007**End Date:** December 14, 2007**Total Hours:** 42 **Total Weeks:** 15**Term/Level:** Fall **Course Credits:** 3.0**Hours/Week:** 3 **Lecture:** 1 **Lab:** 2**Shop:** **Seminar:** **Other:****Prerequisites:** None**is a Prerequisite for:****Course No. Course Name****Course No. Course Name**

BUSA 2100 Principles of Management

v Course Description

Organizational Behaviour presents the study of factors that either influence or are influenced by people at work. The course will focus on macro factors such as organizational change; group factors such as team dynamics, leadership, conflict and power; and micro or individual factors such as personality, attitudes, perception and motivation.

An understanding of these topics will help students (future employees and managers) understand the behaviour or individuals and teams in organizations and how these relate to the effective operation of organizations.

v Evaluation

Group Assignments	15	%	NOTE: To be given credit for the group assignments, students must achieve at least a 50% average on the combination of the midterm and final exam.
Individual Assignments	25	%	
Mid Term	20	%	
Final Exam	40	%	
TOTAL	100	%	

v Course Learning Outcomes/Competencies

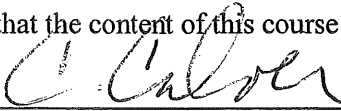
Upon successful completion of the course, the student will be able to:

- Use contingency approach to understand organizational behaviour
- Apply group behaviour concepts to achieve team outcomes
- Illustrate the roles of perception, personality, emotions, attitudes and values
- Compare and contrast motivation theories
- Differentiate leadership styles and theories
- Explain the impact of power and politics in the workplace
- Compare and contrast negotiation styles and conflict management techniques
- Identify decision making and problem solving models
- Describe major elements of organizational change

Course Outline
v Verification

(cont'd.)

I verify that the content of this course outline is current.

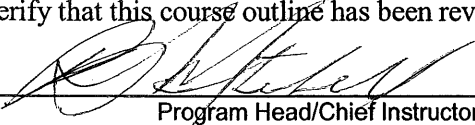


Authoring Instructor

June 30, 2007

Date

I verify that this course outline has been reviewed.

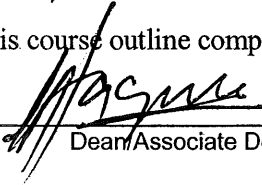


Program Head/Chief Instructor

June 30, 2007

Date

I verify that this course outline complies with BCIT policy.
Chris Jacques



Dean/Associate Dean

~~June 30, 2007~~

Sept 29 / 2007

Date

Note: Should changes be required to the content of this course outline, students will be given reasonable notice.

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v Learning Resources

Required: Schermerhorn, Hunt, Osborn & Currie (2005). *Organizational Behaviour* (Canadian edition), Wiley Ltd. ISBN 0-470-83371-8

Recommended: regular reading from business publications and newspapers

v Information for Students: Course Notes, Policies and Procedures

Assignments: Assignments must be done on an individual basis unless otherwise specified by the instructor. Late assignments will be penalized 20% per day and will not be accepted after 5 calendar days past the due date. In exceptional circumstances flexibility and discretion will be used implementing this policy, provided the instructor is advised of the circumstances before the due date of the assignment.

Group Assignment: Working effectively in teams is an essential skill and a critical part of this course. Students are expected to identify and address any important team issues, concerns or problems as they occur. Seek the assistance of your instructor if the team is not able to resolve the issues on its own. In all but exceptional circumstances, team members will be graded equally. In exceptional circumstances, where one or more members of a team did not contribute to the assignment, they will receive a grade of zero, provided the group has met with the instructor, discussed and attempted to resolve the problems well in advance of the due date for the project. **Students will not be given credit for the marks from group assignments unless they receive an average of a passing grade on midterm and final exam.**

Makeup Tests, Exams or Quizzes: There will be **no** makeup tests, exams or quizzes. If you miss a test, exam or quiz, you will receive zero marks. Exceptions may be made for **documented** medical reasons or extenuating circumstances. In such a case, it is the responsibility of the student to inform the instructor **immediately**.

Ethics: BCIT assumes that all students attending the Institute will follow a high standard of ethics. Incidents of cheating or plagiarism may, therefore, result in a grade of zero for the assignment, quiz, test, exam, or project for all parties involved and/or expulsion from the course.

Attendance: The attendance policy as outlined in the current BCIT Calendar will be enforced. Attendance will be taken at the beginning of each session. Students not present at that time will be recorded as absent. A student who is absent for any cause for more than 10 per cent of the time prescribed for the course may result in failure or immediate withdrawal from the course or program

Participation: Active participation in labs is essential to accomplish the course objectives. All assigned reading must be done before the lab.

Illness: A doctor's note is required for any illness causing you to miss assignments, quizzes, tests, projects, or exam. At the discretion of the instructor, you may complete the work missed or have the work prorated.

Attempts: Students must successfully complete a course within a maximum of three attempts at the course. Students with two attempts in a single course will be allowed to repeat the course only upon special written permission from the Associate Dean. Students who have not successfully completed a course within three attempts will not be eligible to graduate from the appropriate program.

Examinations: In order to write exams, students will be required to produce photo ID at exam centres. The ID must be placed on the desk before an exam will be issued to the student and must remain in view while writing the exam for inspection by invigilators. Acceptable ID is a BCIT OneCard or two pieces of identification, one of which must be government photo ID such as a driver's license. Please see BCIT Policy #5300 for formal invigilation procedures.

Course Outline Changes: The material or schedule specified in this course outline may be changed by the instructor. If changes are required, they will be announced in class.

v **Assignment Details**

The mid term exam (20% of the course grade) will consist of multiple choice questions and/or written short answer questions. It will cover all material covered in the labs and lectures from the beginning of the course to the date of the exam.

The final exam (40% of the course grade) will consist of multiple choice questions, written short answer questions and/or questions from a case. The final exam will be written during the scheduled exam period.

Individual Assignments –Students are responsible for a number of assignments to be given during the term.

Group Assignments - A separate handout will be provided that explains the team assignments.

Schedule

	Week of	Outcome/Material Covered	Reference/Reading	Notes
Week 1	Sept. 4 th to Sept. 7 th	What is Organizational Behaviour	Chapter 1	
Week 2	Sept. 10 to Sept. 14	Individual Behaviour, Values, Personality, Emotions & Attitudes	Chapter 1 & 4	
Week 3	Sept. 17 to Sept. 21	Perception & Learning	Chapter 5	
Week 4	Sept. 24 to Sept. 28	Motivation – Theory	Chapter 6	No labs on Wednesday Assignment 1 (5%)
Week 5	Oct. 1 to Oct. 5	Motivation - Application	Chapter 8	Quiz1 chapters 1,4,5,6, lecture notes (4%)
Week 6	Oct. 9 to Oct. 12	Nature of Teams	Chapter 9	No labs on Monday
Week 7	Oct. 15 to Oct. 19	Mid term exam: Tuesday Oct 16 during lecture	Chapters 1,4,5,6,8, lecture notes	Midterm (20%)
Week 8	Oct. 22 to Oct. 26	Teamwork and High Performance Teams	Chapter 10	
Week 9	Oct. 29 to Nov. 2	Leadership	Chapter 14	Assignment 2 (5%) Quiz2 chapters 9, 10, lecture notes (3%)
Week 10	Nov. 5 to Nov. 9	Power & Influence	Chapter 15	
Week 11	Nov. 13 to Nov. 16	Decision Making and Creativity	Chapter 17	No labs on Monday
Week 12	Nov. 19 ^t to Nov. 23	Conflict & Negotiation	Chapter 18	Group project Due (15%)
Week 13	Nov. 26 to Nov. 30	Organizational Change	Chapter 19	Quiz3 chapters 14,15,17,18, lecture notes (3%)
Week 14	Dec. 3 to Dec. 7	Review for Final		
Week 15	Dec. 10 to Dec. 14	Scheduled Final Exam Week		

No classes will be held on:

- September 26 – Amazing Race
- October 8– Thanksgiving Monday
- November 12 – Remembrance Day