



A POLYTECHNIC INSTITUTION

School of Business

Program: Business Administration – Integrated Management Studies

Information Technology Management

Human Resource Management

FMGT4560**Finance 2 Administration****Start Date:** January, 2003**End Date:** May, 2003**Total Hours:** 80 **Total Weeks:** 20**Term/Level:** 3 **Course Credits:****Hours/Week:** 4 **Lecture:** 2 **Lab:** 2**Shop:** **Seminar:** **Other:****Prerequisites****FMGT 3560 is a Prerequisite for:****Course No. Course Name****Course No. Course Name**

FMGT 3560 Finance 1 Administration

None

■ Course Description

The purpose of the course is to give the student an appreciation of the role of finance in business and industry and an understanding of the interrelationships between finance and the other functional aspects of business. It is also the objective of the course to teach the student some common decision-making techniques in finance to enable her/him to react optimally under varying conditions within a business environment of ever-increasing complexity.

■ Evaluation

Midterm	50%
Final Examination	50%
TOTAL	100%

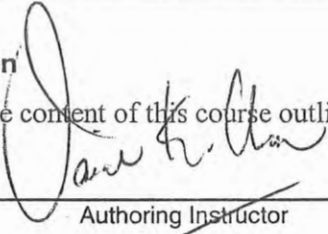
■ Course Learning Outcomes/Competencies

Upon successful completion, the student will be able to:

- identify how finance builds upon disciplines of accounting and economics.
- discuss the analytical decision-making nature of finance within a risk-return framework.
- outline the activities of financial managers that are primarily based on the raising and investing of funds in an efficient manner.

■ **Verification**

I verify that the content of this course outline is current.



Authoring Instructor

Dec. 18/02

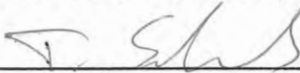
Date

I verify that this course outline has been reviewed.

Program Head/Chief Instructor

Date

I verify that this course outline complies with BCIT policy.



Dean/Associate Dean

Jan 24/03

Date

Note: Should changes be required to the content of this course outline, students will be given reasonable notice.

■ Instructor(s)

David K. Chan, B.Comm., MBA, CA

Office Location: SE6-381
Office Hrs.: to be posted on
office door

Office Phone: 604-451-6753
E-mail Address: dchan@bcit.ca

■ Learning Resources

Required:

Foundations of Financial Management, Sixth Canadian Edition. Stanley Block, Geoffrey Hirt, Douglas Short.
Irwin Inc. 2002.

■ Information for Students

(Information below can be adapted and supplemented as necessary.)

Assignments: Late assignments, lab reports or projects will **not** be accepted for marking. Assignments must be done on an individual basis unless otherwise specified by the instructor.

Makeup Tests, Exams or Quizzes: There will be **no** makeup tests, exams or quizzes. If you miss a test, exam or quiz, you will receive zero marks. Exceptions may be made for **documented** medical reasons or extenuating circumstances. In such a case, it is the responsibility of the student to inform the instructor **immediately**.

Ethics: BCIT assumes that all students attending the Institute will follow a high standard of ethics. Incidents of cheating or plagiarism may, therefore, result in a grade of zero for the assignment, quiz, test, exam or project for all parties involved and/or expulsion from the course.

Attendance: The attendance policy as outlined in the current BCIT Calendar will be enforced. Attendance will be taken at the beginning of each session. Students not present at that time will be recorded as absent.

Illness: A doctor's note is required for any illness causing you to miss assignments, quizzes, tests, projects or exam. At the discretion of the instructor, you may complete the work missed or have the work prorated.

Attempts: Students must successfully complete a course within a maximum of three attempts at the course. Students with two attempts in a single course will be allowed to repeat the course only upon special written permission from the Associate Dean. Students who have not successfully completed a course within three attempts will not be eligible to graduate from the appropriate program.

Course Outline Changes: The material or schedule specified in this course outline may be changed by the instructor. If changes are required, they will be announced in class.

■ Assignment Details

Will be discussed in class.

Schedule

Week of/ Number	Outcome/Material Covered	Reference/ Reading
1 & 2	Cost of Capital <ul style="list-style-type: none"> Calculating the Cost of Debt, Preferred Stock and Common Equity 	Chapter 11
3 & 4	The Capital Budgeting Decision <ul style="list-style-type: none"> Use of the Internal Rate of Return and Net Present Value Methods 	Chapter 12
5 & 6	Risk and Capital Budgeting <ul style="list-style-type: none"> Use of Coefficient of Variation Risk Adjusted Discount Rates Decision Trees Simulation 	Chapter 13
7	Midterm Exam on Chapters 11, 12, 13	
8	Midterm Break	
9	Capital Markets <ul style="list-style-type: none"> Difference Between Money and Capital Market 	Chapter 14
10	Investment Underwriting <ul style="list-style-type: none"> Public and Private Placements Leveraged Buyouts 	Chapter 15
11 & 12	Long Term Debt and Lease Financing <ul style="list-style-type: none"> Use of Bonds Bond Refunding Use of Lease Financing 	Chapter 16
13 & 14	Common and Preferred Stock Financing <ul style="list-style-type: none"> Differences Between Use of Preferred and Common Shares Use of Rights Offerings 	Chapter 17
15	Dividend Policy and Retained Earnings <ul style="list-style-type: none"> Relevance of Dividends Use of Stock Dividends, Stock Splits 	Chapter 18
16	Convertibles and Warrants <ul style="list-style-type: none"> Valuation of Convertibles Financing Through Warrants 	Chapter 19
17	External Growth Through Mergers <ul style="list-style-type: none"> Financial and Non-Financial Motives Terms of Exchange 	Chapter 20

Week of/ Number	Outcome/Material Covered	Reference/ Reading
18	International Financial Management <ul style="list-style-type: none">• Exchange Rates• Risks	Chapter 21
19	Review	
20	Final Examination	