

COURSE OUTLINE

COURSE NAME Working Capital ManagementCOURSE NUMBER FMGT 2540 DATE March 2001Prepared by Graham R. Hughes Taught to 1st YearSchool BusinessProgram Financial ManagementTerm 2B Hrs/Wk 3 No. of Weeks 10Instructor(s) Graham Hughes /Nadine LancasterOffice SE6 318/335Local 451-6841, 451-6793 Office Hours Posted at office**PREREQUISITES** (Not applicable)**COURSE OBJECTIVES**

(Upon the successful completion of this course, the student will be able to:)

1. Have a basic understanding of the principles underlying the management of a firm's liquidity.
2. Identify the strengths and weaknesses of the working capital policy of a firm.
3. Have a basic understanding of financial ratio and trend analysis.

EVALUATION

Final Examination	45%
Mid-Term	40%
Projects	15%

REQUIRED TEXT(S)

There is no required text for this course.

Notes, handouts, etc. will be given to the students throughout the course during the lectures and labs.

REFERENCE TEXTS:

Accounting the Basis for Business Decisions. Meigs, Meigs & Lam. McGraw-Hill Ryerson

Credit and Collections in Canada. R.W. Jackson.

Short Term Financial Management. Terry S. Maness. McGraw-Hill Ryerson.

COURSE SUMMARY

This is an introductory course for first year financial management students to provide them with a basic understanding of the major aspects of working capital management.

COURSE OUTLINE (continued)

Lecture	Material Covered	Week of:
1	<ul style="list-style-type: none">- Introduction- Financial Statement Analysis	March 19
2	<ul style="list-style-type: none">- The Operating and Cash Cycles- Receivables Management	March 26
3	<ul style="list-style-type: none">- Inventory Management- Costs of Inventory- Setting an Inventory Policy	April 2
4	<ul style="list-style-type: none">- Cash and Marketable Securities- Cash Management- Cash Budget- Banking and other Financing Relationships	April 9
5	MID-TERM TEST	April 16
6	<ul style="list-style-type: none">- Cash and Marketable Securities	April 23
7	<ul style="list-style-type: none">- Sources of Short-Term Financing	April 30
8	<ul style="list-style-type: none">- Foreign Currency Transactions	May 7
9	REVIEW	May 14
10	FINAL EXAM	May 21